

Meeting Minutes of Tittleshall Parish Council
Tuesday 4th March 2025 7.30pm held at the Tittleshall Village Hall

Present: Parish Councillors: Kay Gingell (Chairperson), Barry Bowyer, James Garner, James Pattison and Peter Moore

Also, present Donna Secker (Parish Clerk), 2 members of the public and County Councillor Kiddle-Morris

Cllr Kay Gingell welcomed everyone to the meeting

1. To receive apologies for absence

Cllr Munday and Cllr Osborne sent their apologies, these were accepted. District Cllr Hunter-Clarke sent his apologies.

2. To receive declarations of interest on items on the agenda

No declarations received

3. To approve the minutes of the meeting held on 7th January 2025

The minutes were approved by the Council and these were signed accordingly

4. To receive any brief updates from County and District Councillor

County Councillor Kiddle-Morris reported the Council tax has increased by the full 4.99% .

The grass-cutting will be brought forward to April.

Hazard waste can be disposed of in April, dates are to be released but booking will be required.

An update on the Local Plan which was halted due to the devolution deal. Norfolk is now required to build approximately 903 houses each year in Breckland which has increased dramatically. The timetable for the new Local Plan: the Cabinet have until December 2026 to agree on the new Plan or it will have to start again under the new regime.

Due to the Local devolution deal, the local election will be delayed for one year. In May 26 a mayor will be elected for Norfolk and Suffolk for a combined authority. This will change the precept powers and the mayor will be responsible for housing, restructuring, police commission etc. The government wants a single-use council and all County and District councils will be abolished and form unity authorities. Elections are potentially going to be held May 2027, for unity authorities to take over in 2028. This is an approx timetable.

5. Open Forum for Public Participation: an opportunity to hear from members of the public (15 min max)

A Parishioner informed the Council of a large pothole on Clay Hill, the Clerk will report this.

Cllr Garner joined the meeting at 1936

6. To update the Council on the new defibrillator location

This is unfortunately still waiting to be fitted and is planned to be fitted on the 11th March. The Clerk will register it on the emergency circuit website.

7. Highway matters

The Council have requested a site meeting with the highways engineer regarding the current condition on Back Street. The mud and sludge across the road is very bad and a vehicle has been stuck. County Councillor Kiddle-Morris reported that highways are claiming that this is not a highways issue and will chase the highways engineer again tomorrow.

Potholes in Heath Lane were repaired a few weeks ago but have now all re-appeared. County Councillor Kiddle-Morris will request for the road to be surveyed and it was explained to the Council that the road will have to be closed for these repairs to be carried out properly.

8. Planning Applications

8.1 To receive planning applications by Breckland District Council

8.2 To receive an update on application decisions taken by Breckland District Council

PL/2024/0992/HOU- 2, Peakhall Road, Tittleshall, PE32 2QE-single storey extension – The Council will be submitting comments and concerns on the use of the materials especially on the front.

9. To discuss and update the Council

9.1 To discuss the grant and plans for 80th Commemoration -8th May 2025

The Council have not received any updates on the grant. The closing date is the 9th March and the Clerk will feedback to the Council as soon as a decision is received. Due to the successful event held at Godwick last year, the Council would like to carry out a similar commemoration.

9.2 To update the Council on the grit bin

It was confirmed that highways will not purchase a Grit bin even though this was previously agreed upon. The Council agreed to purchase a new Grit bin to be located near the recycling bins. This will be purchased in September ready for the Winter.

9.3 To discuss the fence around the War Memorial and Barton's Lane

The fence around the War Memorial will be moved to the next agenda as the Council would like to visit it on-site and discuss if a replacement is needed. The Barton's Lane fence has been repaired by Cllr Bowyer and the Council thanked him for this repair.

9.4 To discuss training for Councillors

The Clerk will forward the details regarding the New Councillor course to Cllr Munday and Cllr Pattison.

9.5 To discuss the bench on Barton's Lane

The bench had a broken slat which has now been repaired by Cllr Bowyer. The Council thanked him for carrying out this repair so quickly.

10. To update the Council on

10.1 The Emergency Plan

The emergency plan co-ordinator sent out update leaflets to all residents in the village. Any parishioners who volunteered services will be added to the final Emergency Plan. The Council thanked the co-ordinator for all the hard work in putting this together and updating the plan. The Council also agreed to cover the cost of the photocopying of the final Plan.

10.2 Update on the Asset Checklist and approve the Asset List

The Asset Checklist was circulated to the Council before the meeting and the form was completed.

10.3 The SAM2 results

All the speed data is posted on the resident's Facebook page and the Parish website for parishioners to view. Cllr Gingell attends the SNAP meetings to raise speed awareness in Tittleshall. All reports are forwarded to the Police but the Council are struggling to get a speed camera to visit the village. A speed watch group will be active soon with hope that the Police will join the group and have an impact on the current speeding.

11. To receive reports

11.1 To receive reports on pathways

Wendy Seale kindly sent the pathway report before the meeting which was circulated to the Council. The report highlighted a diagonal path to Godwick ruins has not been reinstated. Footpath 6, the sign needs re-positioned. Footpaths 3 & 9 need the signs to be re-instated as currently leaning into hedges. The Clerk will report these.

12. Finance

12.1 To approve the list of payments for March 2025

Payments listed below were approved and authorised by the Council and these were agreed.

12.2 To approve the internal auditor and costs

The Council agreed to use the previous auditor. The cost of £60 was approved.

12.3 To discuss the Annual Parish Meeting for 2025

The Council agreed to hold the Annual Parish Meeting before the Annual Parish Council meeting. This will be held on 20th May 2025 and will start at 7pm.

12.4 To agree the Clerk's yearly expenses

The Council agreed to the Clerk's yearly expenses.

13. To receive items for the next meeting agenda Tuesday 20th May 2025

Memorial fence for review.

Meeting Closed 21.03

Trans	D.K.Secker	Wages Jan & Feb	£837.20
Trans	Village Hall	Hall Hire- Jan	£15.00
Trans	Kay Gingell	Printing for update leaflet	£26.61
Trans	D.K.Secker	Yearly expenses	£212.00